

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

meeting date: 7 NOVEMBER 2023
title: OVERALL CAPITAL MONITORING 2023/24
submitted by: DIRECTOR OF RESOURCES AND DEPUTY CHIEF EXECUTIVE
principal author: LAWSON ODDIE

1. PURPOSE

- 1.1 To report the progress on the Council's approved 2023/24 capital programme for the period to the end of September 2023.
- 1.2 Relevance to the Council's ambitions and priorities:
- Community Objectives - none identified.
 - Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
 - Other considerations - none identified.

2. CAPITAL PROGRAMME 2023/24 BACKGROUND

- 2.1. There were 33 capital schemes that were originally approved totalling £4,632,510 (including budget and schemes moved from 2022/23). These were approved by the Policy and Finance Committee and Full Council at their meetings in February 2023 and March 2023 respectively.
- 2.2. At the 2022/23 year-end, it was identified that there were 16 schemes that had not been completed. The balance of budget for these schemes was £1,226,690, and the transfer of this budget to the 2023/24 financial year is known as slippage. There are also a further 2 residual schemes with no budget, but some spend at the end of September.
- 2.3. There have also been 5 new schemes approved and additional budget approved for 3 existing schemes. These additional approvals totalled £719,210. Another scheme previously approved for 2024/25 has been brought forward in to 2023/24 due to the urgency for a replacement. This scheme budget is for £19,300.
- 2.4. As a result of the above, the total approved capital programme of 51 schemes is £6,597,710. This is provided in detail at Annex 1.

3. CAPITAL MONITORING 2023/24

- 3.1. The table below summarises the position on the capital programme.

	Totals for All Committees	
	Scheme Count	£
Original Estimate 2023/24	18	1,629,840
Schemes and Budget moved from 2022/23	15	3,002,670
Total Original Estimate as per Budget Book	33	4,632,510
Slippage from 2022/23	10	1,226,690
Additional Approvals in year 2023/24	5	719,210
Schemes Brought Forward	1	19,300

		Totals for All Committees	
		Scheme Count	£
Further Residual Scheme from 2022/23		2	0
Current Total Approved Budget 2023/24		51	6,597,710
Actual Spend and Commitments – April to September			1,395,243
Remaining Budget as at the end of September 2023			5,202,467

3.2. At the end of September 2023, £1,395,243 had been spent or committed. This is 21.2% of the full year approved capital programme of £6,597,710.

3.3. Shown at Annex 1 is a table showing a breakdown of the position as at the end of September 2023.

4. LATEST COMMENTS ON RED FLAGGED SCHEMES

4.1. The table below provides a summary of the latest comments from budget holders for the 15 schemes flagged as 'Red' - Unlikely to be completed within the financial year.

Cost Centre	Scheme Name	Latest Comments
CASKP	Castle Keep Lime Repointing Works and Repairs	The structural survey, in advance of the pointing works, has highlighted potential issues with localised stability resulting in the Keep being temporarily closed. The proposed remedial structural works will be incorporated into the restoration works which are expected to start March 2024 and take six months to complete.
RRUPS	Roof Renewal and Upgrade to Parks Store Building in Castle Grounds	The ecology survey has highlighted the possible presence of bats. As such, works cannot take place unless the temperature scale is +5C and rising. A planning application has been submitted and a decision is due at the end of November 2023. For these two reasons it is unlikely that works on-site will begin before March 2024 with six weeks for completion.
PLANN	Residual Planning System Upgrades	No upgrades to the current system have been needed over the first half of the year. However, an order has been placed against this budget in October for £6,050 in respect of upgrade works.
AIRCN	Replacement Air Conditioning Units in Server Room	It is proposed that the scheme be moved to the 2024/25 capital programme when the 2023/24 programme is revised, due to the current condition of the units.
BRKFT	Brookfoot Footbridge, Ribchester- Replacement of Bridge	This is the replacement of a footbridge over an Environment Agency (EA) classified watercourse. The EA have

Cost Centre	Scheme Name	Latest Comments
		recently informed staff that they do not have sufficient resources at the moment to assist us with a formal application and design. As such, considering the time of year and seasonal ecology demands, this bridge will not be replaced until next year.
COMLU	Council Offices Mains and LED Lighting Upgrade	A report regarding the existing condition and compliance will soon be commissioned but the logistics of contracting the re-wiring of the Council offices is not likely to begin before the new financial year. The work will have to be carefully phased and will involve weekend work.
RREPS	Revenues and Benefits Replacement Server	It is proposed that the scheme be moved to the 2024/25 capital programme when the 2023/24 programme is revised.
AHLON	Affordable Housing - Longridge	Following Health and Housing Committee this scheme is going ahead as discussed and approved. Currently looking at drafting the legal agreement.
DISCP	Disabled Facilities Grants	Large number of schemes have been progressed, but further spend depends on Occupational Therapist referrals. Adaptations that are not dependant on an Occupational Therapist referral are being promoted again, albeit they are much lower in value.
EQSOS	Equity Share Option Schemes	A proposal was to be submitted to Health and Housing Committee. In summary the proposal was to offer a borough wide equity share scheme which would be launched as the Assisted Purchase Scheme for First Time Buyers. There is further work to be completed to confirm the legal powers under which this can be undertaken.
FTBGR	First Time Buyers Grants	This scheme has been well received and the grants report on the Health and Housing Committee agenda set out all of the approved First Time Buyers Grants. Again, a press release has gone out to encourage further uptake.
LANGR	Landlord/Tenant Grants	In the current climate, with interest rates as they are, and further legislation to give tenants added protections, the take up of the scheme has been poor. A

Cost Centre	Scheme Name	Latest Comments
		report is planned to be brought back to committee at a further meeting to discuss options around this scheme budget.
ECDVI	Economic Development Initiatives	There are no appropriate economic development opportunities in progress that are likely to be funded from this budget.
CMIMP	Clitheroe Market Improvements	Tender documentation has been drafted and is reported elsewhere on this agenda. Works are expected to start early 2024.
TNSCP	Clitheroe Townscape Scheme	A compromise agreement is being drafted with LCC with work expected to start early 2024. However, LCC have confirmed the works will not be completed until summer 2024

5. CONCLUSION

- 5.1. At the end of September 2023 £1,395,243 had been spent or committed. This is 21.2% of the full year approved capital programme of £6,597,710.
- 5.2. The position on the 51 schemes at the end of September 2023 can be summarised as shown below:

Current Position	Current Status	Scheme Count	Full Year Budget £	Spend and Commitments to end of September £	Remaining Budget as at end of September £
Unlikely to be completed within the financial year	R	15	4,666,680	626,188	4,040,492
Currently expected to be fully or substantially completed in year	A	28	1,811,320	645,321	1,165,999
Scheme completed	G	8	119,710	123,734	-4,024
Total		51	6,597,710	1,395,243	5,202,467

5.3. Further detail on the operational progress on individual schemes can be found on the appropriate service committee reports. The latest position on the 'Red' - Unlikely to be completed within the financial year schemes is provided at paragraph 4.1.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES AND
DEPUTY CHIEF EXECUTIVE

PFFX-23/LO/AC
31 AUGUST 2023

For further background information please ask for Lawson Oddie.
BACKGROUND PAPERS – None

Overall Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
COMMUNITY SERVICES COMMITTEE										
BGCAF	Refurbishment of Bowling Green Café - Castle Grounds			2,040		2,040	0	2,040	0.00%	A
BLVPD	Berry Lane Toilets - Vandal Proof Design				45,000	45,000	246	44,754	0.55%	A
CASKP	Castle Keep Lime Repointing Works and Repairs		307,600	19,170		326,770	4,333	322,437	1.33%	R
CBAYS	Replacement of Concrete Bays to Rear of Depot	32,400				32,400	0	32,400	0.00%	A
CHPLT	Changing Places Toilet Scheme				204,000	204,000	827	203,173	0.41%	A
EDPDR	Edisford Playing Pitches Drainage Works		10,900			10,900	0	10,900	0.00%	A
FLPIP	Ribblesdale Pool Filter and Tile Works					0	5,713	-5,713	-	G
GMHYJ	Replacement Kubota Mower PO15 HYJ	30,000				30,000	0	30,000	0.00%	A
LDASR	Longridge Depot 'Ambulance Shed' Refurbishment	47,500				47,500	354	47,146	0.75%	A
MARPD	Mardale Playing Pitches Drainage		80,440	-590	53,210	133,060	120,334	12,726	90.44%	A

Overall Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
PLAYV	Play Area Improvements 2021/22			17,940		17,940	17,940	0	100.00%	G
PLAYW	Play Area Improvements 2022/23			11,740		11,740	11,069	671	94.28%	G
PLYRP	Play Areas Refurbishment Programme	108,600				108,600	73,313	35,287	67.51%	A
REPWB	Replacement of Refuse Wheelie Bins	14,000				14,000	11,520	2,480	82.29%	G
RPFST	Ribblesdale Pool Feasibility Study	32,610				32,610	0	32,610	0.00%	A
RPJET	Replacement Drain Jetter – trailer mounted	0			19,300	19,300	23,704	-4,404	122.82%	G
RPKYK	Replacement of Refuse Collection Vehicle VN12 KYK	246,200				246,200	247,606	-1,406	100.57%	A
RRUPS	Roof Renewal and Upgrade to Parks Store Building in Castle Grounds	69,400				69,400	2,836	66,564	4.09%	R
RVAYK	Replacement of Refuse Iveco Tipper (PO60 AYK)		46,000			46,000	0	46,000	0.00%	A
SDGAR	Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage			3,650		3,650	2,830	820	77.53%	G

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Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
SPCRF	Sabden Public Conveniences Refurbishment	35,600				35,600	4,331	31,269	12.17%	A
WWUC	Replacement of High Top Transit Van PJ63 WUC		34,500			34,500	0	34,500	0.00%	A
Total Community Services Committee		616,310	479,440	53,950	321,510	1,471,210	526,956	944,254	35.82%	
PLANNING AND DEVELOPMENT COMMITTEE										
PLANN	Residual Planning System Upgrades		26,420			26,420	0	26,420	0.0%	R
Total Planning and Development Committee		0	26,420	0	0	26,420	0	26,420	0.0%	
POLICY AND FINANCE COMMITTEE										
AIRCN	Replacement Air Conditioning Units in Server Room	10,700				10,700	0	10,700	0.0%	R
BRKFT	Brookfoot Footbridge, Ribchester- Replacement of Bridge		110,000			110,000	615	109,385	0.6%	R
COADM	Committee Administration System					0	7,560	-7,560	-	A
COMLU	Council Offices Mains and LED Lighting Upgrade	97,750				97,750	0	97,750	0.0%	R
CYBER	Cyber Security Solutions Refresh	62,100				62,100	0	62,100	0.0%	A

Overall Capital Programme 2023/24

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ERECR	E-Recruitment System (including On-boarding)	44,000				44,000	25,995	18,005	59.1%	A
FINOS	Financials Server Operating System				13,500	13,500	13,500	0	100%	A
ITINF	ICT Infrastructure Refresh		116,600			116,600	0	116,600	0.0%	A
MOBCO	Mobile Connectivity				31,000	31,000	0	31,000	0.0%	A
NTWRK	Network Infrastructure		30,000			30,000	0	30,000	0.0%	A
RREPS	Revenues and Benefits Replacement Server	24,000				24,000	0	24,000	0.0%	R
TECHF	Technology Forge Upgrade	27,400				27,400	0	27,400	0.0%	A
TOWNB	Towneley Buildings Roof Repairs				27,500	27,500	24,319	3,181	88.4%	A
Total Policy and Finance Committee Main Schemes		265,950	256,600	0	72,000	594,550	71,989	522,561	12.1%	
HEALTH AND HOUSING COMMITTEE										
AHLON	Affordable Housing - Longridge		1,625,950			1,625,950	0	1,625,950	0.00%	R

Overall Capital Programme 2023/24

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CLIAH	Clitheroe Affordable Housing Scheme			8,370		8,370	0	8,370	0.00%	A
DISCP	Disabled Facilities Grants	393,000		773,750		1,166,750	553,517	613,233	47.44%	R
EQSOS	Equity Share Option Schemes		422,130			422,130	0	422,130	0.00%	R
FTBGR	First Time Buyers Grants			92,330		92,330	59,203	33,127	64.12%	R
JROOF	Joiners Arms Roof Renewal			6,410		6,410	6,888	-478	107.46%	G
LANGR	Landlord/Tenant Grants	50,000		117,130		167,130	4,359	162,771	2.61%	R
PVEYC	Replacement of Dog Warden Van PE64 EYC		32,500	4,100		36,600	33,831	2,769	92.43%	A
PVFJP	Replacement of Pest Control Van PK13 FJP		32,280	4,100		36,380	34,157	2,223	93.89%	A
TEMPH	Temporary Housing Scheme	304,580				304,580	0	304,580	0.00%	A
Total Health and Housing Committee		747,580	2,112,860	1,006,190	0	3,866,630	691,955	3,174,675	17.9%	
ECONOMIC DEVELOPMENT COMMITTEE										

Overall Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
ECDVI	Economic Development Initiatives		54,750			54,750	0	54,750	0.0%	R
Total Economic Development Committee		0	54,750	0	0	54,750	0	54,750	0.0%	
UK SHARED PROSPERITY FUND SCHEMES										
CMIMP	Clitheroe Market Improvements		72,600		100,000	172,600	1,325	171,275	0.8%	R
MARCH	Mardale Playing Field Changing Rooms			64,880		64,880	58,948	5,932	90.9%	A
MARDC	Mardale Car Park Resurfacing			46,670		46,670	44,070	2,600	94.4%	G
TNSCP	Clitheroe Townscape Scheme			55,000	245,000	300,000	0	300,000	0.0%	R
Total Policy and Finance Committee UK Shared Prosperity Schemes		0	72,600	166,550	345,000	584,150	104,343	479,807	17.9%	
TOTAL OF ALL SCHEMES		1,629,840	3,002,670	1,226,690	738,510	6,597,710	1,395,243	5,202,467	21.2%	